



Course Approval Request Form

Use this customized approval request form to print and share with your school or district authority when seeking approval for a Professional Development Institute course.

About PDI

The Professional Development Institute (PDI) has been offering quality online courses to K-12 educators for decades and providing training to teachers and paraprofessionals across the globe.

Every PDI paraprofessional course is instructor-led and includes practical strategies for immediate implementation, opportunities to interact with the instructor and other participants, and rich content and resources. Every PDI paraprofessional course is equivalent to 15 training hours.

Paraprofessional Information

Last Name:	First Name:	ID #:
School Name:	Address:	
Email Address:	Position Title:	Daytime Phone:

Course Number and Title:

Para102 / An Introduction to Improving Students' Executive Function Skills for Paraprofessionals

I am taking this course for 15 training hours. Upon completion, I will receive a certificate of completion from PDI.

Course Description:

Have you ever worked with a student who just can't seem to grasp a certain concept, no matter how hard either of you tries? Or perhaps you may have encountered a student whose desk is such a mess that s/he can never seem to remember where s/he put things? Or a student who, having just listened to you explain directions, has no idea where to start? While frustrating, these scenarios (and others like them) can be explained by a deficit in a student's executive function (EF) skills. This online course begins by explaining what executive functioning is and how critical it is to the learning process. Paraprofessionals will learn about the core executive functions — task initiation, planning and prioritizing, organization, self-monitoring, impulse control, shift (a/k/a cognitive flexibility), and emotional control. Within each executive function, the course takes a deep dive into strategic focused interventions that help students who have these executive deficits.

Seeking approval for:

- personal and/or professional growth
- district or state requirement
- to qualify for a different position
- to add to my resume

Signature

Date