



## Course Approval Request Form

Use this customized approval request form to print and share with your district or state teaching licensure authority when seeking approval for a Professional Development Institute course.

### About PDI

The Professional Development Institute (PDI) has been offering quality online courses to K-12 educators for decades and providing training to teachers across the globe. Every PDI course is approved for graduate-level credit through the prestigious University of California San Diego (UCSD) Extension, ranked in the top ten universities in the United States.

UC San Diego is part of the University of California system and is accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC).

Every PDI course is instructor-led and includes practical strategies for immediate implementation into the classroom, opportunities to interact with the instructor and other participants, rich content, and valuable assignments. Every PDI course is approved as 3 1/3 semester units (or 5 quarter units) of graduate-level credit, equivalent to 50 training hours. Teachers must spend a minimum of three weeks in each course (consecutively, when taking multiple courses) before a final grade is released.

### Teacher Information

<b>Last Name:</b>	<b>First Name:</b>	<b>ID #:</b>
<b>School Name:</b>	<b>Address:</b>	
<b>Email Address:</b>	<b>Grade Level:</b>	<b>Daytime Phone:</b>

Course Number and Title:

**99T02 / 99AXX / EDUC41493 Educational Technology 101**

I am taking this course:

\_\_\_\_\_ for 3 1/3 semester unit of graduate level credit. Upon completion, I will receive a transcript from UC San Diego Extension.

\_\_\_\_\_ As an in-service course. I may request a PDI Grade Report to document my completion.

\_\_\_\_\_ *\*This course is approved as 50 training hours, whether taken for graduate credit or in-service.*

Course Description:

Do you want to improve your technology skills and keep up with your students? This online course is designed for educators interested in learning about the most current technology being used in classrooms. Topics addressed in the course include information literacy, WebQuests, Internet search strategies, wikis (Wikipedia, PBWorks), blogs (Blogger), podcasts (Anchor, Podbean, Audacity), creating a website (Google Sites, Weebly, Educator Pages) digital storytelling, virtual field trips (Google Tour Creator), YouTube, social media (Facebook, Twitter, Instagram), and interactive whiteboards. Teachers will learn how to use all of these technologies in the classroom and integrate them into their content curriculum. Teachers will also learn the basics of Microsoft Word and Excel. Teachers will also learn the basic functions of Google Drive and Google Docs. Finally, teachers will learn how to design and create a basic classroom website.

Seeking approval for:

\_\_\_\_\_ recertification/relicensure

\_\_\_\_\_ personal and/or professional growth

\_\_\_\_\_ district or state requirement

Signature

Date