PDI

Course Approval Request Form

Use this customized approval request form to print and share with your district or state teaching licensure authority when seeking approval for a Professional Development Institute course.

About PDI

The Professional Development Institute (PDI) has been offering quality online courses to K-12 educators for over 23 years and provided training to over 175,000 teachers across the globe. Every PDI course is approved for graduate-level credit through the prestigious University of California San Diego (UCSD) Extension, ranked in the top ten universities in the United States.

UC San Diego is part of the University of California system and is accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC).

Every PDI course is instructor-led and includes practical strategies for immediate implementation into the classroom, opportunities to interact with the instructor and other participants, rich content, and valuable assignments. This course approval request form is specifically for a one-unit course, equivalent to 15 training hours. However, all other PDI courses are approved for 3 1/3 semester units (or 5 quarter units) of graduate-level credit, equivalent to 50 training hours. Teachers must spend a minimum of three weeks in each course (consecutively, when taking multiple courses) before a final grade is released.

Teacher Information

Last Name:	First Name:	ID #:
School Name:	Address:	
Email Address:	Grade Level:	Daytime Phone:

Course Number and Title:

8T03 / EDUC40362   Distance Learning: How to Survive & Thrive

I am taking this course:

_____   for 1 semester unit of graduate level credit. Upon completion, I will receive a
_____   transcript from UC San Diego Extension.

as an in-service course. I may request a PDI Grade Report to document my completion.

This course is approved as 15 training hours, whether taken for graduate credit or in-service.

Course Description:

Are you overwhelmed trying to prepare for a new school year of teaching at a distance? Are you struggling with finding, and then learning how to use necessary software, applications, and extensions? This online course is designed to help teachers successfully implement a distance learning experience for their students. It is comprehensive in providing instructions for using nearly all the most popular options for creating a successful online classroom such as Google Classroom, Canvas, Schoology, Seesaw, Zoom, Google Meet, Microsoft Teams, Flipgrid, Google Forms and Slides, and PowerPoint just to name a few. Additionally, critical topics as they relate to teaching at a distance are addressed such as how to build an online class community, online student collaboration, and how to help diverse student populations. This course will help you to not only survive, but also thrive, while teaching in a distance learning environment.

Seeking approval for:

_____   recertification/relicensure

_____   personal and/or professional growth

_____   district or state requirement

Signature   Date