



Course Approval Request Form

Use this customized approval request form to print and share with your district or state teaching licensure authority when seeking approval for a Professional Development Institute course.

About PDI

The Professional Development Institute (PDI) has been offering quality online courses to K-12 educators for decades and providing training to teachers across the globe. Every PDI course is approved for graduate-level credit through the prestigious University of California San Diego (UCSD) Extension, ranked in the top ten universities in the United States.

UC San Diego is part of the University of California system and is accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC).

Every PDI course is instructor-led and includes practical strategies for immediate implementation into the classroom, opportunities to interact with the instructor and other participants, rich content, and valuable assignments. Every PDI course is approved as 3 1/3 semester units (or 5 quarter units) of graduate-level credit, equivalent to 50 training hours. Teachers must spend a minimum of three weeks in each course (consecutively, when taking multiple courses) before a final grade is released.

Teacher Information

Last Name:	First Name:	ID #:
School Name:	Address:	
Email Address:	Grade Level:	Daytime Phone:

Course Number and Title:

30T03 / 30BXX / EDUC41458 Improving Your Students' Test Taking Skills

I am taking this course:

_____ for 3 1/3 semester unit of graduate level credit. Upon completion, I will receive a transcript from UC San Diego Extension.

_____ As an in-service course. I may request a PDI Grade Report to document my completion.

**This course is approved as 50 training hours, whether taken for graduate credit or in-service.*

Course Description:

Are you looking for strategies to help your students prepare for high-stakes testing? This online course focuses on strategies that improve students' test-taking skills. Teachers will learn how to effectively build students' problem-solving skills by boosting their comprehension using a variety of strategies such as test cues, word parts, and strategic guessing. Techniques for using mnemonics and other memorization techniques will be shared. Teachers will also explore a variety of test formats in order to better help students become test-wise. Specific test-taking strategies will be explored in an effort to help students improve their standardized test scores, causing them to feel more confident answering all types of questions including essay, multiple-choice, short answer, and even performance-based tasks. Finally, teachers will gain several time management techniques that are designed to help students make the most of the testing time frame.

Seeking approval for:

_____ recertification/relicensure

_____ personal and/or professional growth

_____ district or state requirement

Signature

Date