



DIVISION OF EXTENDED STUDIES  
EDUCATION AND COMMUNITY OUTREACH  
(858) 534-9273 (858) 534-9256 FAX

9500 GILMAN DRIVE, Dept. 0170-N  
LA JOLLA, CALIFORNIA 92093-0170

Dear Colleague,

The Division of Extended Studies (DES) at UC San Diego works collaboratively with the Professional Development Institute (PDI). The Division of Extended Studies at UC San Diego is accredited by the Western Association of Schools and Colleges (WASC) Senior College and University Commission (WSCUC) through the San Diego campus as part of the University of California system. Upon successful completion of PDI coursework, the Division of Extended Studies at UC San Diego issues a transcript with letter grades to participants who register for credit.

All PDI courses are numbered using a 400-level numbering series to identify courses used by teachers for salary advancement and other professional purposes. *Courses offered as part of the 400-series are post-baccalaureate, professional-level, credit bearing courses, delivered at the graduate level in the field of education, and specifically designed for teachers. Credit earned in these courses may lead to the award of a formal certificate by the Division of Extended Studies at UC San Diego or may be applied toward an academic degree or professional credential, subject to the approval of the receiving institution. These courses provide opportunities for professional or career advancement.*

The Division of Extended Studies at UC San Diego operates on the quarter system. Each PDI course is worth 5.0 quarter units of credit which is equivalent to three and one-third (3 1/3) semester units of credit. The word unit is a descriptor of the type of credit UC San Diego issues to students who have fulfilled all the requirements of a particular class. The terms "unit" and "credit" can be used interchangeably without altering the accepted institutional meaning of the terms.

Should you have concerns or questions about course numbering or require further information, please contact the Department of Education and Community Outreach directly.

Sincerely,

A handwritten signature in black ink, appearing to read "Morgan Appel".

Morgan Appel  
Assistant Dean